



ACADEMIC DISCIPLINE PROCESS

Note:

The Code of Student Behaviour is amended periodically to reflect new policies. Always check the Code on line for the most up to date information.

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 This is a summary only.*

TA suspects Inappropriate Academic Behaviour, brings it to the attention of the instructor.



Instructor suspects Inappropriate Academic Behaviour, meets with student to determine whether or not an offence has been committed. Before meeting, informs student of the purpose of the meeting. [§30.5.4(1)].



Instructor decides to recommend a sanction to the Dean. Instructor submits written report to Dean (or designate) detailing case against the student [§30.5.4(2)].



Dean meets with student to investigate allegations and make determination on whether charges will be laid. May assign grade sanction in accordance with the Code. May recommend further sanctions to the Discipline Officer. Student notified in writing. [§30.5.7].

If recommending further sanctions:



If no further sanctions recommended:

Discipline Officer meets with student and investigates if the facts are in dispute. Makes final decision on charges and sanctions. Student and Faculty notified in writing. [§30.5.8].



Student may appeal the final decision of the Discipline Officer and/or Dean to the University Appeal Board (UAB). Student may appeal the charges and/or the severity of sanction. Dean may also appeal decision of the Discipline Officer to the UAB. [§30.6].

Code of Student Behaviour on-line:

<http://www.governance.ualberta.ca/en/CodesofConductandResidenceCommunityStandards/CodeofStudentBehaviour.aspx>

For assistance throughout this process, contact the Office of the Student Ombuds at 780-492-4689

<http://www.ombudservice.ualberta.ca/>